



**Bond Oversight Committee**  
**Meeting Minutes**  
**Thursday, July 13, 2023 12:00-1:30 PM**  
**CPSD Board Room/Zoom**

**Attendees**

BOC Members: ~~June Brock~~, Jenny Foster, Erin Linthorst, Will Clelland, Bret Moore, ~~Kay Harrison~~,  
~~Rob Hernandez~~, Tyson Corcoran (online), Cortnee Fagundes (online), ~~CJ Shipley~~

D6 Staff: Walt Davenport, Spencer Davenport, Amy Shipley

DAY CPM: Steve Ennis, Michelle Keizer (online)

Wright Comms: Jeremy Wright (online)

**OVERVIEW**

- Overview of Agenda, review of why we're here

**BOND PROJECT STATUS**

- Project Review – In Closeout
  - Rogue Primary
    - First day of school was April 3<sup>rd</sup>!
    - Occupancy, but no Substantial Completion Certificate yet. Still working on punch list items, 2<sup>nd</sup> floor flooring, elevator communications and MEP commissioning.
    - Dedication ceremony to be held in the Fall, date is TBD.
    - Review of photos from first day and open house.
  - CHS-GYM
    - MEP, Seismic, and SIA work complete
    - Roof replacement currently underway this summer.
      - Delayed due to lead time on special required fasteners.
    - New water main line installed over Spring Break.
    - Additional fasteners to exterior siding to be completed by school start.
- Project Review - Under Construction Summer 2023
  - MRE – fencing, irrigation and storm drainage.
  - JES – parking lot and trash enclosure improvements.
    - Grade issues encountered last summer were postponed to this summer to avoid impacts during school year.
    - Speed bumps will be added as well.
  - SMS
    - MEP improvements – Phases 3 & 4
    - Reference to phasing map provided in meeting
  - CHS
    - Gym roof completion
    - MEP improvements – Phases 3 & 4
    - Courtyard drainage improvements to alleviate winter flooding
      - Finding and removing blockages, working with the City on the 3<sup>rd</sup> Street parking lot (i.e. in front of BIS).
  - Intercom, Fire Alarm, & Security Alarm improvements at CHS and SMS
  - Intercom at CPE

- NOTE – Significant improvements to parking lots at SVE and PES are underway, but these are not funded by the Bond.
- Bond Project Status – Under Construction
  - Scenic Middle School MEP
    - Scope – see handout for locations of each phase (i.e. phasing plans)
      - Phases 1 & 2 complete, in close out.
      - Phase 3 Building B complete
      - Phase 3 – East gym under construction
      - Phase 4 – Under construction – Office, Building G (Music Room/Cafeteria/Kitchen)
      - Phase 5 – Buildings A & H design being finalized, GMP planned for 8/15/23 board meeting.
    - Schedule
      - Phases 3 & 4 – planned to be completed 9/1/23
      - Phase 5 – now planned for end of the year. Gained a couple of months from last report out.
    - Budget – running basically flat to Board approval from last year.
      - Phase 5 GMP planned for 8/15/23 Board meeting for approval.
    - Photos
      - Screened roof top units – serviceable by maintenance, more accessible for filter change outs.
      - Classroom – exposed ductwork (lower cost option)
      - New copper plumbing lines in the walls, under slab plumbing.
      - Electrical capacity improved to accommodate future AC. Tune up of existing equipment where not being replaced (West Gym).
    - Front Office – did not have any AC except for a couple of wall units. Initially all AC improvements were cut to meet budget. Determined that some AC was needed, not original plan of a roof top unit, moved to lower cost split systems. Existing heating unit will remain. Were able to make these improvements without sacrificing our priority of HVAC in instructional spaces.
  - Crater High School
    - Scope - see handout for locations of each phase (i.e. phasing plans)
      - Phases 1, 2, 3 complete and in Closeout
      - Phase 4 under construction – Building D in BIS Office and Room 23
      - Phase 5A Broadway Corridor, 2-story building – design complete 7/14
      - Phase 5B – design complete 7/14
    - Schedule
      - Phase 4 – planned to be completed 9/1/23
      - Phase 5A – planned for start 8/16/23-1/26/24 (Team is working to complete by calendar year end)
      - Phase 5B – Summer 2024 or Summer 2025 (Contingent on Seismic Grant)
        - Not awarded last cycle, but will reapply and will need to push 5B to Summer 2024 if awarded grant.

- Budget
  - Under GMP on Phases 1-3
  - Phase 4 – on budget/GMP
  - Phase 5A – GMP approval planned for 8/15/23 Board Meeting
  - Phase 5B -GMP TBD, will have pricing at 8/15/23 Board Meeting
- Photo review –
  - Roof top units on Hall D and C
  - Courtyard drainage improvements – more substantial than anyone anticipated; 70 plus years of add-on with a lot of lines in the ground.
  - Hall D attic space – cleaning out space where feasible and installing new MEP infrastructure
  - Hall D drywall – example of new finishes where possible and example of S&B’s learning curve as they have moved through the project. Installing structural supports from the hallway rather than in each classroom.

### **BOND PROJECT STATUS – WHAT’S ON THE HORIZON?**

- Fencing at CHS – in design, construction during 2023-24 school year.
- Phase 5 at SMS, Phase 5A & 5B at CHS
- MRE New Building (Gymnasium)
  - Board approved Design-Build method, RFP to be released this summer
  - Construction planned for 23/24 school year and into the 24/25 school year. Approximately 18 months for Design-Build.
- Current Projection shows \$3.0M shortfall – District to continue to focus on priorities within Bond Program:
  - Safety & Security Upgrades at all schools
  - MEP Upgrades at all schools, including addition of HVAC – Prioritizing instructional spaces
  - Address overcrowding, create flexibility, and improve learning spaces.
  - Current shortfall includes \$1.5M in contingency
- Planning for Completion of bond Program given budget constraints
  - Pending board approval – CHS Phase 5b (2-story building) may be fully or partially funded outside of the Bond Program. This may include combination of funding sources such as: Insurance Claims, General Fund, SIA Funds, Seismic Grant, and/or through financing.
    - Private placement loans (short term, 7 years or less). Other loans for CraterWorks and Asante property (site of Rogue Primary) are wrapping up so won’t be as much of an impact on District budget.
  - District will re-apply for \$2.5M – State Seismic Grant to address Bowstring Truss issue; If awarded project will push to Summer 2025
  - Phase 5B scope - Chiller at Crater on trailer to be relocated during Phase 4/5.
    - Chiller on semi-truck trailer was a temporary solution paid for by insurance (original failed right before school start). Plan was to use this chiller until bond funds could move it into permanent facility or replace it altogether.

- Scope reductions have us using this existing chiller rather than replacement and bond funds are begin used to transfer it to a permanent enclosure and remove the trailer.

## DISCUSSION/Q&A

### • **DASHBOARD REVIEW**

- Total budget increased due to addition of 2023-24 SIA funding to program. Generally the SIA funded projects are highly coordinated with the bond work. Currently slated for CHS Hall B restroom remodel, CHS Land Lab restroom overhaul/replacement, scoping for SMS locker rooms and counselor spaces.
- Interest rates on investments have come roaring back, so there is an increase in interest earned to date and the forecast for future interest earning.

### • **Community Feedback / Questions & Comments:**

- CPE doesn't have a pick up/drop off line.
  - Originally designed as a walking school
- Difficulty with school schedules and dropping students at different schools.
  - There is some work to do here due to new state requirements regarding instructional minutes.
- Scenic – what's going on with the front area by Fire department??
  - This is a park and is not a school project, it is volunteer/community driven. Projects is managed and funded via volunteers and donations. Eventually it will be all grass with an outdoor “classroom” area. District removed some trees to accommodate new sidewalks and parking lot so we will be replanting them. District was told this project will be complete this summer or fall.
- Scenic Bus Lane – Have we received any feedback?
  - Neighbor feedback has been very positive. School has been proactive in staffing/monitoring of back gate for neighborhood student use only.
- Crater Fencing Design – What will this look like?
  - Difficult campus to secure due to multiple entry/exits.
  - District is working to mitigate how it looks, but cost is an issue.
  - Primary goal is to “harden the site” for safety and security purposes.
  - There have been a lot of meetings and consideration of how to approach, including Fire Department.
  - Current design is laid out so that once you enter through a gate, fully contained within the space.
    - During school hours, limited entrances at BIS office, CAPS office and student parking area.
    - Consideration of both ingress and egress. Will be some rerouting of how students move from building to building to be able to stay within the fenced/secured area.
- Scenic – additional door and window for SRO office funded by school for improved safety and security.
- District is installing access control features (similar to Ring Camera with locking/unlocking mechanism) at entrances to CHS \*(BIS and CAHPS entries) and CPE. These projects are funded by City of CP Police Dept. grant. Will test out these systems at these locations and if effective we will move to install at HMS, JES. Already in place at SVE & PES, and is part of the scope of fencing project at MRE.
  - Discussion on view of camera (wide angle to better assess visitors)
- Discussion on security at schools in general
  - Badging – district transitioning to badges being required by staff. Will take some time as it is a bit of a culture shift.

- CPE & HMS-1910 both have locked vestibule that requires staff to allow outsider to enter.

**NEXT MEETING**

**TBD – this was not discussed -**

*END OF MINUTES*